



LANCASTER
CITY COUNCIL

Promoting City, Coast & Countryside

ANNUAL COUNCIL MEETING

**Monday, 18 May 2009
6.00 p.m.**

Morecambe Town Hall

Mark Cullinan
Chief Executive
Town Hall
LANCASTER



Sir/Madam,

You are hereby summoned to attend a meeting of the Lancaster City Council to be held in the Town Hall, Morecambe on Monday, 18 May 2009 commencing at 6.00 p.m. for the following purposes:

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES**

To receive as a correct record the Minutes of the Meetings of the City Council held on 8th and 29th April, 2009 (previously circulated).

3. **DECLARATIONS OF INTEREST**

4. **ITEMS OF URGENT BUSINESS**

5. **ANNOUNCEMENTS**

To receive any announcements which may be submitted by the Mayor or Chief Executive.

ITEMS DEFERRED FROM A PREVIOUS MEETING

6. **EXECUTIVE ANNUAL REPORT (Pages 1 - 5)**

To receive the report of Cabinet Member, Councillor Fletcher deferred from the meeting of 8th April 2009.

7. **OVERVIEW AND SCRUTINY ANNUAL REPORT**

To receive the Annual Report of Overview & Scrutiny deferred from the meeting of 8th April 2009.

The Overview & Scrutiny Annual report has been published separately and previously supplied. Please bring your copy to the meeting. Additional copies are available on request from Democratic Services.

REPORTS REFERRED FROM CABINET, COMMITTEES OR OVERVIEW AND SCRUTINY

8. **CORPORATE PLAN 2009/10 (Pages 6 - 9)**

To consider the recommendations of Council Business Committee from its meeting on 18th May 2009.

Copies of Appendix A containing the draft Corporate Plan 2009/10 will be circulated separately.

9. **ALLOCATION OF SEATS TO POLITICAL GROUPS (Pages 10 - 17)**

To consider the report of the Chief Executive.

10. **ELECTION OF LEADER OF THE CABINET/LEADER OF THE COUNCIL**

To receive nominations and elect the Leader of the Cabinet/Leader of the Council in accordance with the provisions of Article 7.03 set out below:

“The Leader will be a Councillor annually elected to the position of Leader by simple majority of the Council. In the event that only one nomination is put forward a vote will still be taken.”

11. **COMPOSITION OF CABINET**

To consider whether or not the Cabinet should be established on a proportional representation (PR) basis for the ensuing year.

12. **ELECTION OF CABINET MEMBERS**

To receive nominations for a minimum of 2 and a maximum of 9 further Members to serve with the Leader on Cabinet and elect those Members of the Cabinet in accordance with the provisions of Article 7.04 of the Constitution set out below:

“In the event that a resolution for a PR Cabinet is carried by simple majority of the Council, other Cabinet Members, as nominated by Groups, shall be elected to the Cabinet en bloc. In any other case, including the case of a casual vacancy arising during the year in a non-PR Cabinet, Members who are nominated, seconded and willing to accept nomination shall be voted upon individually commencing with those one or more up to the number of vacancies as are nominated before the start of the meeting by the Leader or potential Leader until vacancies for other Cabinet Members are filled or until no more nominations are made. Nominations shall be put forward as a package by the Leader, but voted upon individually, commencing with those nominated by the Leader, until all vacancies are filled and no more nominations are made. Should an individual not be elected, further nominations may be made by Councillors but not by the Leader.”

13. **APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS**

To receive nominations and appoint Members to serve on each of the following Overview and Scrutiny bodies. In accordance with the Council’s Constitution, Part 3, Sections 12 and 13, only non-Executive Members are entitled to vote on this item.

- (a) Overview and Scrutiny Committee (9)
- (b) Budget and Performance Panel (9) - to include a minimum of one member of the Overview and Scrutiny Committee

14. **APPOINTMENT OF COMMITTEE MEMBERS**

To receive nominations and appoint Members to serve on the under-mentioned Committees in accordance with the political balance arrangements agreed at Item 9.

- (a) Licensing Regulatory Committee (7 (subject to any decision at Item 9))
- (b) Licensing Act Committee (15)
- (c) Planning and Highways Regulatory Committee (20)
- (d) Personnel Committee (7) – to include at least one Member of Cabinet
- (e) Appeals Committee (7) – to include at least one Member of the Cabinet.
- (f) Audit Committee (7)
- (g) Appraisal Panel (7) – to include the Leader
- (h) Standards Committee (7) – may not include Leader, maximum of 1 Member of Cabinet
- (i) Council Business Committee (7)
- (j) Lancashire Local – Lancaster District Joint Committee (10) – must include at least one Cabinet Member

15. **APPOINTMENT OF CHAIRMEN**

To receive nominations and appoint a Chairman to each of the under-mentioned bodies. In accordance with the Council's Constitution, Part 3, Sections 12 and 13, only non-Executive Members are entitled to vote on (a) and (b) below:

- (a) Overview and Scrutiny Committee - shall not be a member of the largest political group represented on Cabinet
- (b) Budget and Performance Panel - shall not be a member of the largest political group represented on Cabinet
- (c) Licensing Regulatory Committee
- (d) Licensing Act Committee
- (e) Planning and Highways Regulatory Committee
- (f) Personnel Committee
- (g) Appeals Committee
- (h) Audit Committee – may not be a Member of Cabinet or Overview & Scrutiny
- (i) Appraisal Panel – may not be the Leader
- (j) Standards Committee – Council is requested to note the re-appointment of Mr. Stephen Lamley as Chairman for period of 3 years from May 2008 agreed by Council on 20th June 2007 (Minute No. 37 refers)
- (k) Council Business Committee

16. **APPOINTMENT TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS** (Pages 18 - 26)

To consider the report of the Chief Executive.



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Chief Executive

Town Hall,
Dalton Square,
LANCASTER,
LA1 1PJ

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